

✓ **Advanced English : Level - 3**

➤ **Crash Course** (*Duration : 2 Months*)

The course is best suited for those who understand, read, write, communicate in English and wish to master the art of communication. Level III allows you to improve your vocabulary, use appropriate words, to read and to write effectively.

✓ **Course Details:**

1. Group Discussions Tips
2. Tips on Effective Debates
3. Writing and delivering a Speech

✓ **Situational Conversation:**

1. Chit-chat, Walk n Talk etc.
2. Role Play
3. Meeting at Office
4. Visiting a Doctor's Clinic
5. Buying Vegetables/Grocery/Garments
6. Interaction Based on Current Affairs
7. Interviewing Foreign Dignitaries

✓ **Activities to improve Reade and Speaking Skills:**

1. Picture Reading to Narrate Story/Incident
2. Reading for Scanning, skimming, Inferences
3. Reading Newspaper as the Base for Further Discussions
4. Interview Skills

✓ **Language Basics:**

1. Sub/Verb/Objects/Complements
2. Word – Sentences – Structures/ Patterns
3. Word Inflexion

Regd. Office : H. No. 238, High Tension Street No. - 2, Opp. Police Station,
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4. Tenses and their wide applications
 5. 5 types of Sentences- advanced
 6. Emphatic words/sentences
 7. Brief Study – Phrase/Clause/Idioms/Proverbs
 8. Articles: Uses & Omissions
 9. Using Passive Voice
 10. Causative Verbs
 11. Expression of Time
 12. Expression of Cost
 13. Adjectives
 14. Detailed study of get + V3/get + Infinitive
 15. Sense of Persuasion
 16. Advanced study of Infinitive
 17. Advanced study Gerund
 18. Advanced study Participle
 19. Change Gerund Form – Infinitive form and Vice Versa
 20. 10 Types of Conditional sentences
- ✓ **Phonetic Basics:**
1. Consonant and Vowel Sound and intonation
 2. Phonetic Transcription/Syllables
 3. Frequently Used Words
- ✓ **Writing Skills:**
1. Different Modes of Writing
 2. How to write Paragraphs (With the help of Given Guidelines)
 3. How to compose Stories (With the help of Given Guidelines)
 4. Making Diary Entries
 5. Notice Writing
 6. Report Writing
 7. Letter Writing/Resume Writing
 8. How to Compose Professional Email
 9. SMS Etiquette

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10. Note Making
11. Note Taking
12. Self – Review

✓ **Personality Grooming:**

1. Dress Code and Body Language
2. Anger and Stress Management
3. Building positive self-image

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